

CITY OF WATERVILLE

LE SUEUR COUNTY, MINNESOTA

ORDINANCE NUMBER: 30.01-2023

**AN ORDINANCE AMENDING CHAPTER 30.01 – MEETINGS**

The City Council for the City of Waterville met this 7th day of March, 2023. Following a duly published and convened public hearing, the City of Waterville hereby Ordains that Ordinance Chapter 30.01 shall be Amended to read as follows:

**§30.01 MEETINGS.**

(A) *Regular Meetings.* Regular meetings of the Council shall be held on the first Tuesday of each calendar month at 6:30 p.m. or some other time to be set by the Council in its Initial Organizational Meeting set forth at paragraph (C) herein. Any regular meeting falling upon a holiday shall be held on a date and time as directed by the Council upon notice as is given for special meetings. All meetings, including special and adjourned meetings, shall be held in the City Hall unless so specified.

(B) *Special Meetings.* The Mayor or any two members of the Council may call a special meeting of the Council upon at least 24-hours' written notice to each member of the Council, subject to a three-day notification thereafter. This notice shall be delivered personally to each member or shall be left at his or her usual place of residence with some responsible person. Similar notice shall be given to the City Administrator and posted at the City Hall.

(C) *Initial Meeting.* At the first regular Council meeting in January of each year the Council shall:

1. Designate the depositories of city funds;
2. Designate the official newspaper;
3. Chose one of the Council members as Acting Mayor, who shall perform the duties of the Mayor during the disability or absence of the Mayor from the City or, in case of a vacancy of Mayor, until a successor has been appointed and qualified;
4. Appoint officers and employees and members of boards, commissions, and committees as may be necessary;

5. Set the time for regular Council meetings to begin;

(D) *Public meetings.* All Council meetings, and meetings of Council committees, shall be open to the public unless closed pursuant to a valid exception to Minnesota's Open Meeting Laws.

Upon motion made, duly seconded, and passed by the City Council. This Ordinance shall be effective upon publication as required by law.

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Daryl Bauer, Mayor

ATTEST:

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Teresa Hill, City Administrator