

**WATERVILLE CITY COUNCIL
REGULAR MEETING
April 1, 2025 6:00 p.m.**

Revised 4/1/25

There was a regular meeting that the Waterville City Council held in the Council Chambers at 6:00 p.m. on April 1, 2025.

Call to Order / Roll Call/Pledge of Allegiance

Present: Council members: Tim Smith, Dave Wollin, Scott Potter, and Mayor Bill Conlin

Also Present: Administrator Teresa Hill and City Attorney Jason Moran

Absent: City Engineer Jason Femrite, Council Sarah Edwards

Mayor Conlin called the meeting to order at 6:00 p.m. Announced all members of the Council were present and then led the Pledge of Allegiance.

Administrator Hill relayed to Council under the Consent Agenda A. remove the March 26th minutes, under Employment item D to remove AFSCME Contract Approval, Letter F requesting for a special meeting date to be discussed as 6 D New Business, under New Business adding item E Bike nights, F Resolution 2025-R008 Accepting the Resignation of a Council Member and declaring a vacancy, and G Ordinance amending 150.02 Definitions of Home Occupation.

Approval of Agenda/Additional Items to Agenda

Motion by Smith Seconded by Potter with the changes to the agenda as outlined by Teresa Hill. **Motion Carried 4-0.**

Consent Agenda

A. Approval of Minutes- March 4, 2025, B. Approval of Disbursements. 1. Electronic Fund Transfers (36033E-36055E) \$54,314.42. 2. Payroll Check Numbers (2025636- 2025677) \$51,101.86. 3. Computer Generated Checks and Overtime (39317-39371) \$69,452.6540 4. Total Disbursements \$ 174,868.92

C. Impress Cash-\$37.75. D. Employment 2. New EM Team Member Hires 3. Police Chief Contract. E. Arch Rock Dam Meeting, April 10th, 2025 6:00 p.m. in Senior Center. G. Street Closures for Hot Summer Nights. H. Memorial Day Street Closure Request. I. Resolution 2025R-007 Accepting Donation from Matthew Hatland.

Motion by Wollin Seconded by Smith to approve the consent agenda minus the items crossed off. **Motion Carried 4-0.**

Old Business

A. Lake Treatment. Administrator Hill relayed that Andrew Edgcumbe will perform the delineation sometime this week. This delineation will provide the number of acres that will be allowed to treat if the Council chooses. This will be put on the next meeting with the delineation available.

Citizen Time

David Priesler County Commissioner approached the Council to relay the happening on the County level. 1. There is a bonding bill to request dollars that is still in the revisors office of the senate. Stated he had visited with Graham and will call to see where this particular bill is currently at. Noting that a Bonding Bill does not hold the same deadline as a bill deadline. 2. There will be a Land Owner meeting next week, for those who fit the criteria for a possible water storage. Right now, the targeted areas for participation are in Le Sueur County on the upper side of the Cannon and the Whitewater in Waseca County. This is strictly an informational meeting only. This is to see who may be interested or wanting to communicate with the County and the Soil Conservation District. The County is trying to keep in mind the farmer's schedules this is the season for planting crops.

New Business

A. Mosquito Spraying. Administrator Hill communicated to Council the proposal that was received from Clarkes Environment, requesting to consider adding the Weaver Lot to the areas treated this year. Discussion was held on the scheduling for spraying and what historically has been done. There was an additional request to possibly spray the alleyways that have flat-roofed buildings. With this, had additional discussion on the rate structure and the increase in cost. The Administrator stated she would bring additional information at the next Council meeting. **Motion by Smith Seconded by Conlin** to approve the mosquito treatment bid for 2025 with Clark Environmental for seven biweekly treatments including the areas of the Weaver lot and the alleys within the City not to exceed \$10,000.00. **Motion Carried 4-0.**

B. Zoning Amendment for Cedar Circle from R2-Residential Medium Density to R1-Single Family Residential District. Attorney Moran requested the Council to consider the amendment from an R2 to R1 for Cedar Circle. This amendment was recommended by the Planning and Zoning Commission. Most parcels in this area are listed as an R2 which allows up to 4 living quarters per parcel. Amending the R1 will keep this in line

with the comprehensive plan for Waterville. This is not to say that an R2 cannot be built here. If an R2 is wanted in this area, an application for a (PUD) is otherwise known as a conditional use permit. This gives the ability to see if the Planning and Zoning Commission would allow this type of development. **Motion by Wollin Seconded by Potter** to go with the zoning amendment from R2-Residential Medium Density to R1-Single Family Residential District, and purpose this to be the first reading and to set the public hearing on May 6th at 6:00 pm before the regular meeting. **Motion Carried 4-0. Council Wollin** expressed that this is the proper time for the public to come and voice their opinion or submit written comments.

C. Seal Coating. Administrator Hill informed Council that Alan Hiller had contacted Seal King with the streets that were discussed in the budget meeting to be seal coated. **Motion by Wollin Seconded by Smith** to authorize up to \$13,250.00 for the seal coating. **Motion Carried 4-0.**

D. Special Meeting Fire Hall Bids and Funding April 10, 2025, 5:30 in the Council Chambers. Council and Staff discussed possible availabilities. **Motion by Wollin Seconded by Potter** to set the Fire Hall bid funding meeting for April 14th at 4:00 pm. **Motion Carried 4-0.**

E. Bike Nights-DT's Saloon and Classic's Pub. Troy Tolzman from DT's Saloon approached the Council with some fun Summer activities. Tentatively I would like to do a bike night roll-in with live music, local food, and possible food trucks. This event would be held on the 1st Sunday of the Month from 1:00 pm to 4:00 pm and the 3rd Wednesday of the month from 5:30 pm to 8:30 pm. Stating that he would also like to plan something for the 4th Sunday of the month to do a possible Golf Cart or side-by-side roll-in. If this is considered DT's and Classic's Pub staff can put up and take down barricades if they can be delivered by a City Employee. As of now, nothing is set in stone. I am just running this by City Council for advice and thoughts about these ideas. **Council Wollin** asked what streets were going to be barricaded. **Tolzman** responded, 3rd Street from Main to Paquin Street one city block. There was a brief discussion today with the Chamber, possibly being a Chamber event to help with the insurance purpose. I honestly didn't know that the Chamber was interested until the beginning of this meeting. A conversation was held between Council, Staff, and Tolzman about the times, dates, and street closures. Making mention of how this would benefit the businesses on this street. **Citizen Mariska** had commented, that at the last Chamber meeting she attended there was a conversation about doing something for the campers. Stating this would open this up for the campers of Waterville. **Mayor Conlin** asked Tolzman how he felt about meeting up with the Chamber to discuss some of these events. **Tolzman** replied yes, and I would like to come back with more of an entailed involvement with the Chamber. **Council Wollin** stated that we are for it if you are working with the Chamber and you can come back with greater details.

F. Resolution 2025R-008 Accepting The Resignation of a Council Member and Declaring That a Vacancy on the City Council Exists. Motion by Smith Seconded by Wollin to approve Resolution 2025R-008. **Motion Carried 4-0. Administrator Hill** noted that this can be discussed at the Board of Equalization Meeting at this time it can be decided on how to proceed with the vacancy as the Council sees appropriate.

G. Ordinance Amending 150.02 Definitions-Home Occupation. Attorney Moran relays this is the time to discuss the Home Occupation License. This Ordinance is currently very broad and this update is to essentially make sure you do not have any undesirable home base occupations in the residential area. This is to facilitate more of this type of business in the commercial, industrial, and business districts. Residential home Occupations will be allowed, but will not allow retail sale of firearms, explosives, fireworks, and cannabinoid products of any kind. There is a cannabis ordinance stating that you may not sell retail out of your home. **Motion by Wollin Seconded by Smith** to approve that Ordinance. **Smith** accepting this as the first reading and set the meeting date for the May 6th meeting. **Motion Carried 4-0.**

Reports

A. Attorney Report. Moran reported there was communication from Kathy Burns regarding the proposed mediation for tree maintenance. Enforcement action is underway, the court date should be supplied sometime next week. With mediation, there is no binding agreement and no allowable enforcement if this is not fulfilled. If you choose mediation and the results are not given as described, a lawsuit will need to be filed and then to proceed with damages. As of right now, there is a Court date set and a judge will decide. **Motion by Wollin Seconded by Potter** to deny the plan to mediate and proceed with the enforcement action. **Motion Carried 4-0.**

B. Engineer's Report. Jason Femrite was not present.

Council Discussion

Valerie Vail with the Park Board relayed that there was going to be a music fest at the Village on April 12th and that this would be held inside. **Council Smith** asked Vail did you ever get a chance to see the possibility of trees that were needed? **Vail** replied that there were 2-3 recommendations at 2 definite spots. **Council Smith** mentioned that there may be a donor for these. **Vail** reported to Council she has had meetings with Jason Femrite on the

pickleball court soil boring samples. We will be meeting next week to go out for bids for the soil corrections. **Council Wollin** had mentioned that some roads in town are tattered and was wondering if this was a part of the comprehensive plan. **Administrator Hill** replied that North Shore Drive is slated for this year. **Council Wollin** also stated that 1st Street is getting bad too. **Council Potter** stated that 1st Street does have a lot of large truck traffic. **Council Potter** asked if there is space to put a compost sight. **Council Smith** replied that this discussion has come and gone several times. There has not been a great location or monitoring system. There was a brief discussion on a compost site: how it could infiltrate the water, the need for designated hours, possibly costs, violations, and security measures of cameras and gates. **Council Wollin** stated that Janesville has a compost site located by their campground, is it possible to check in with them and see how they run theirs? **Commissioner Preisler** stated that Le Center has an area for leaves and yard waste. They also contract chipping through Dan Evans who could be reached out to. Elysian also runs a compost pile.

Adjourn

Motion by Wollin Seconded by Potter to adjourn the meeting. **Motion Carried 4-0. The meeting was adjourned at 6:48 PM.**

William Conlin, Mayor

Teresa Hill, Administrator-Clerk