

**WATERVILLE CITY COUNCIL  
Work Session/Special Meeting  
September 12, 2024, 4:00 p.m.**

There was a Work session of the Waterville City Council held in the Council Chambers at 4:00 p.m. on September 12, 2024.

**Present:** Mayor William Conlin, Council Members Tim Smith via Zoom, Dave Wollin, Jennifer Grobe

**Absent:** None

**Also Present:** Administrator/Clerk Hill, Street Supervisor Alan Hiller, Police Chief John Manning, Parks Committee Chairperson Val Vail, and Fire Chief Chris Meskan

**Call to Order / Roll Call/Pledge of Allegiance**

Mayor Conlin called the meeting order at 4:00 p.m. with all members present. Pledge of Allegiance was recited.

**Approval of Agenda/Additional Items to Agenda.**

**Motion by Wollin, Seconded by Grobe to approve the agenda. Motion Carried 3-0.**

**New Business**

**Budget Work Session.**

Chief Manning proposed the purchase of a side-by-side for emergency management along with a training expense increase for emergency management. Research will be done on possibly obtaining one from DNR. Increase dues and memberships of about \$500.00, increase in training 2 part-time officers need EVOC training along with other required trainings. He also proposed the purchase of a new squad truck and hand it down to streets when it can no longer function for the police department. LETG is not scheduled to change in 2025. Administrator Hill performed a cost analysis of budget for part-time officers verses the hire of a new officer. Last year's budget included 3349 part-time hours, if that was reduced to 120 hours and hired a new officer, there would be a potential savings of about \$9,000 and increase availability. Included in the Emergency Management budget is 10% of Chief Mannings wage. Additional discussion was held on part-time offers availability due to their primary employment. Administrator Hill advised Council that there is currently about \$71,000 in reserves to be applied to the squad purchase. Street Supervisor Hiller proposed a budget of \$140,000 for mill and overlay for North Shore Drive, and the Library alley. Seal coating and crack filling is down to \$15,000 due to bulk of the sealcoating is done. Other items Dust coating and storm sewer cleaning, snow blower rental. Street pickup replacement budget for \$45,000 to replace the 2001 two-wheel drive truck. Chairperson Vail proposed the construction of the pickleball courts with donations. The City currently has about \$90,000 collected and \$25,000 from a donor leaving about \$30,000 left to raise. Grant equipment line is budgeted for lake treatment. **Motion made by Grobe, Seconded by Conlin to take 5-minute recess. Motion carried 3-0. Meeting recessed at 4:54 p.m. Motion by Wollin, Seconded by Grobe to reopen the work session. Motion carried 3-0. Meeting reopened at 5:01 p.m.** Fire Chief Meskan proposed not to budget for rescue lighting, replace the 1999 Suburban with a new pickup with a \$10,000 contribution for lighting from the Relief Association and \$12,000 for turn out gear. He also advised council that he would be working on the specifications for a new ladder truck would take about 6 months and 2.5 years for delivery. The existing ladder truck will be 30 years old. Administrator Hill proposed an upgrade for the website for ADA compliance, audio/visual enhancements, texting platform and Ordinance book codification and plastic tables. A budget was built in for the new fire hall to cover an estimated \$191,000 payment. If building was to start in 2025 a payment would be needed. There is also money moving from the Capital Fund and EDA. Capital fund has a projected deficit of about \$270,000 after designated funds have been applied. The General fund has a projected deficit of \$289,000. Discussion was held on levy expectations. Administrator-Hill informed Council that 1% increase would generate about \$16,000 in income. There is only \$25,000 falling off in debt and the new Fire Hall would be added. LGA increased only about \$2,000 and Franchise fee revenue is not included at this time. Budget reductions for \$12,000 in lighting, \$7,000 for audio visual, \$45,000 street truck and build in grant

money for side-by-side. Further discussion was held on fund balance impact. Council consensus is a goal of a 2%-3 % net impact.

**Adjourn**

**Motion by Wollin, Seconded by Grobe to adjourn. Motion carried 3-0. Meeting adjourned at 6:22 p.m.**

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William Conlin, Mayor

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Teresa Hill, Administrator-Clerk