

**WATERVILLE CITY COUNCIL
SPECIAL MEETING
November 14, 2023, 6:00 p.m.**

There was a special meeting that the Waterville City Council held in the Council Chambers at 6:00 p.m. on November 14, 2023.

Call to Order / Roll Call/Pledge of Allegiance

Present: Mayor Bill Conlin, Council members: Dave Wollin, Tim Smith, Roy McIntyre, and Jennifer Grobe

Also Present: Administrator Teresa Hill, Street Supervisor Alan Hiller, and Police Chief John Manning

Absent: City Attorney Jason Moran, and City Engineer Jason Femrite

Mayor Conlin called the meeting to order at 6:00 p.m. Announced present members of Council and Staff and then led the Pledge of Allegiance.

Approval of Agenda/Additional Items to Agenda

Mayor Conlin asked to add to the agenda: **1. An Employee Resignation. 2. Temporary Emergency Management Appointment. 3. Use of City Land for Snowmobile Certification Training. Motion by Smith, Seconded by Wollin to approve the agenda with the addition of the Resignation, Temporary Emergency Management Appointment, and the Use of City Land Motion Carried 5-0.**

Old Business

Winter Parking Regulations (2 a.m. to 6 a.m.)

Administrator Hill provided the requested information for surrounding cities that responded to the outreach for participating in November to April winter parking regulations. **Mayor Conlin** opened the floor for discussion for both Council and Citizens present. Council discussed the possibility of removing the winter parking from 5 blocks downtown. It was noted that a snow emergency will always trump all other parking regulations. When there is 2 or more inches of snow on the ground all vehicles need to be off the street. It was mentioned that if there is only 1 inch of snow in increments daily then all these 5 blocks will become snow-impacted and it will be difficult to enforce vehicles to move so the ice can get scraped and removed from the streets. There was discussion pertaining to the snow emergency alert notice that is available through the City; noting approximately 30 residents are currently signed up for this benefit. This contact of residents would not satisfy the need to get all the vehicles off the road in this 5-block area. **Wollin** asked how would the citizens know that a snow emergency was in place. **Administrator Hill** replied it is an Ordinance that is published at least once a year. If there is accumulation of 2 or more inches it is an automatic emergency, and all vehicles must be off the street for proper snow removal from curb to curb. Citizens can sign up for an alert system sent out by the City by providing an email address or a phone number with their service provider. A few residents expressed concerns about parking in the downtown area. Some stated that they had been parking in the Bullheads lot. It was also stated that the alley behind El Molino always gets plowed last by the City. This was clarified by the Street Supervisor, that alley is private and would need to be maintained by the owners of the land. It was conveyed to the citizens that the landlord must provide parking for their residents and convey parking regulations to their tenants. Also, a Fall news-letter is mailed out to all residents with parking rules, and the ability to sign up for notifications. **Council Wollin** suggested to ask the Chamber of Commerce to make a post on their Facebook page on the winter parking regulations along with the opportunity to be signed up for snow emergency notifications. **Street Supervisor Hiller** asked why tickets were not being issued for the no parking on Fridays 2-5 am or the Winter Parking Regulation. **Police Chief Manning** replied that no tickets were being issued at this time for winter parking regulations or the Friday 2-5 am regulation. At this current time, officers are using discretion with parking tickets. Council and Staff talked about the 5 prominent blocks for late-night or 24-hour businesses and downtown residents. The only additional parking that the City provides is the water tower lot. **Street Supervisor Hiller** noted that it is possible that in the future other close by streets will see what is going on with alleviating the parking restrictions downtown and then they will want the same treatment on their street as well. Council and Staff talked about removing Winter Parking Signs and leaving up the Snow Emergency Signage in the downtown area. **Administrator Hill** requested specific street information to pass along to City Attorney Morran so he could draft a resolution for the next meeting. Council Smith noted that the following street schedule 1. will have no change, 2. will be 2nd Street from Main Street to Paquin Street, 3. will

be 3rd Street from Main Street to Paquin Street, 4. will be Main Street 1st Street to 3rd Street, 5 through 9 will have no change. **Motion by Smith, Seconded by Wollin to eliminate the Friday 2-5 am parking regulation, direct the resolution on the suggested streets. Motion Carried 5-0.**

New Business

Acceptance of Emergency Management Director and Assistant Chief Resignation

Motion by Wollin, Seconded by Smith to accept the resignation of Doug Spicer for the Police Department and Emergency Management Director. Motion Carried 5-0.

Temporary Emergency Management Director Appointment

Motion by Wollin, Seconded by McIntyre to appoint Amy Cyr as a Temporary Emergency Management Director. Motion Carried 5-0.

Approval of Use of City Property for Snowmobile Training

Motion by Wollin, Seconded by Smith to allow the Snowmobile Club to use the City Land for their training as submitted. Motion Carried 5-0.

Adjourn

Motion by Wollin Seconded by McIntyre to adjourn. Motion Carried 5-0. The meeting adjourned at 6:58 p.m.

William Conlin, Mayor

Teresa Hill, Administrator-Clerk