

CHAPTER 38: CHARITABLE GAMBLING ADVISORY BOARD

Section

- 38.01 Charitable Gambling Advisory Board created
- 38.02 Appointment of members and terms
- 38.03 Members: duties, organization

Cross-reference:

Charitable Gambling Fund, see §§ 37.15 and 37.16

§ 38.01 CHARITABLE GAMBLING ADVISORY BOARD CREATED.

There is hereby created a charitable gambling advisory board.
(Ord. 411.01, passed 10-11-2007)

§ 38.02 APPOINTMENT OF MEMBERS AND TERMS.

Members of the charitable gambling advisory board shall consist of one member per licensed organization, one member of the City Council and non-council member.

(A) One member (and an alternate) shall be appointed annually from the members of the City Council.

(B) Each licensed organization shall have a member (and an alternate) who will be appointed for staggered two-year terms from a list of nominees submitted by organizations within the city which are duly licensed by the state to conduct lawful gambling as defined by M.S. Chapter 349, as it may be amended from time to time. Each organization's alternate will have all the same rights and privileges in the event of appointed member's absence.

(C) As nearly as possible, the non-council member (and an alternate) shall be a representative of the various organizations licensed to conduct lawful gambling within the city. If an organization does not submit a nominee for the charitable gambling advisory board the Council may fill the position from members of the general public. Each non-council member (and an alternate) who will be appointed for staggered two-year terms from a list of nominees submitted. Each non-council's alternate will have all the same rights and privileges in the event of appointed member's absence.

(D) A vacancy shall be filled by the council for the unexpired term from a list of nominees submitted by the unrepresented organization.

(Ord. 411.01, passed 10-11-2007)

§ 38.03 MEMBERS: DUTIES, ORGANIZATION.

(A) It shall be the duty of the Charitable Gambling Advisory Board to advise the Council and recommend the lawful purpose as defined by M.S. § 349.213, as it may be amended from time to time, and the amount of any expenditure to be made out of the city Charitable Gambling Fund as hereinafter created by § 37.15.

(B) The Charitable Gambling Advisory Board shall make such rules and regulations and guidelines governing its conduct of meetings as set forth in Robert's Rules of Order; and make recommendations relative to expenditures from the city Charitable Gambling Fund as it shall deem necessary and advisable under applicable law.

(C) The Charitable Gambling Advisory Board shall elect a chairperson from the non-council membership who shall conduct meetings. A vice-chairperson shall also be elected who shall conduct meetings in the absence of the chairperson. The city shall provide any necessary staff, including secretarial services to record and transcribe minutes of all of the Board's meetings. The chairperson and vice-chairperson shall serve for a period of one year and shall be elected at the annual organizational meeting which shall be held in April of each year on a date set by the rules adopted by the Board.

(D) The Charitable Gambling Advisory Board shall meet at least quarterly and have such other meetings as shall be provided in its rules or as shall be called by the chairman on three-days' written notice.

(E) The Gambling Advisory Board shall file copies of its minutes with the City Administrator; shall audit and make available to the public information concerning the gross receipts of the city Charitable Gambling Fund; monitor all reports and tax returns submitted to the city by licensed organizations; and be available for consultation by licensed organizations and do all other things that it shall deem necessary and proper for the orderly administration of this section.

(F) A quorum shall consist of a majority of the Charitable Gambling Advisory Board.

(G) (1) Applicants making requests for funding shall be required to provide the following: a completed application form (acquired from and in the form as required by the City Administration office); the application will be processed and scheduled for review by the Charitable Gambling Advisory Board.

(2) The Charitable Gambling Advisory Board shall consider and refer to the City Council all petitions and requests for expenditures from the fund for lawful purposes, (as defined by state law) together with its recommendations.

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(3) The City Council may accept the Board's recommendation for expenditures.

(4) If the applicant requests an appeal the item will be returned to the Board for further consideration before being returned to the City Council for final action. However, the appeal shall be filed no later than 15 days after applicant has received recommendation from the Board. If requested to do so by the Board or the applicant for expenditures, the Council will take final action on the subject expenditure request within 90 days of its first action on the item.

(H) The Charitable Gambling Advisory Board shall serve without compensation but may be reimbursed for any expenses actually incurred.
(Ord. 411.01, passed 10-11-2007)