

**WATERVILLE CITY COUNCIL
SPECIAL MEETING
May 7, 2024, 6:00 p.m.**

There was a regular meeting that the Waterville City Council held in the Council Chambers at 6:00 p.m. on May 7, 2024.

Call to Order / Roll Call/Pledge of Allegiance

Present: Mayor Bill Conlin, Council members: Dave Wollin, Tim Smith, Roy McIntyre, and Jennifer Grobe

Also Present: Administrator Teresa Hill and City Attorney Jason Moran

Absent: City Engineer Jason Femrite

Mayor Conlin called the meeting to order at 6:00 p.m. Announced present members of Council and Staff and then led the Pledge of Allegiance.

Andrea Berg from the Lakes Association presented a \$5,000.00 check to the City of Waterville for Lake treatments.

Approval of Agenda/Additional Items to Agenda

Motion by, Wollin Seconded by Smith to approve the agenda Motion Carried 5-0 .

Consent Agenda

Motion by, McIntyre Seconded by Grobe to accept the Consent Agenda Motion Carried 5-0

Public Hearing

Mayor Conlin opened the floor to public comment for the Faribault Street Vacation. **David Poehler** 315 Hamilton St. S. commented on how that home has been on this street for 30 years. **Council Grobe**, asked when the property is vacated, is it divided in half? **Attorney Morran** stated that normally that is the general rule, in this case, if it was sold it would go back to the parent parcel. **Administrator Hill** noted that the DNR reached out to her with no objections from them on this vacation; with keeping the County easement in place along the utility right away. **Council Smith** asked if any residents had reached out with any comments or concerns, and the **Administrator** stated no. **Motion by, Smith Seconded by Wollin to approve the Faribault Street Vacation Motion Carried 5-0**

Petitions Request

Resolution 2024R-015 Ronald Solyntjes Conditional Use Permit

Attorney Moran conveyed that Resolution 2024R-015 encapsulates the recommendation from the Planning and Zoning Commission. They are recommending that you deny the permit. The City of Waterville has ordinances in place that require a primary structure to be on a parcel of land before any accessory structure is built or placed. These ordinances are in place to avoid any blighted properties or possible squatting that could take place with this type of structure. The request for a permit is for a structure for storage. **Motion by, Smith Seconded by McIntyre to follow the Planning and Zoning Commissions guidance and approve Resolution 2024R-015 denying thee Ronald Solyntjes Conditional Use Permit Motion Carried 5-0**

Old Business

Water Plant Maintenance

Administrator Hill conveyed to the Council that there were three quotes received with some variances, mostly on the number of bricks/blocks being used. The two lower bids were Painting & Masonry LLC and Johnson Building Restoration. Mr. Krenik is recommending Johnson Building and Restoration due to the quality of work that he has seen. There was discussion between the Council and staff on the selection of the company, time frame, and cost of this project. It was noted among staff that the Johnson quote is in full detail and gives the Council a clear vision of the project at hand. **Motion by, Smith Seconded by Wollin to approve the Johnson Building Restoration Bid up to \$32,500.00 Motion Carried 5-0**

Citizens Time

Commissioner Priesler approached the Council to update them on what is happening at the County level. 1) The County is a part of the Cannon River Joint Powers Agreement. This is composed of County Commissioners, Soil and Water Conservation District, and Environmental Services that are within the Cannon River Watershed. The last meeting held, I was elected as Vice Chair, this allows me to be a greater voice for our

concerns in the area. 2) The DNR will be doing some work on a few local bodies of water. One of them is going to be repairs done on Schmidtke Dam. On Lake Gorman, they will be putting in a rock outlet instead of the current dam. On Diamond Lake outside of Kilkenny, they will be working on regulating the height to drain it down to kill off any rough fish. They will try to turn this into a waterfall lake to be able to trigger the growth of desirable vegetation. 3) The DOT will be putting in a roundabout on the junction of HWY 13 and 99 scheduled for 2026. 4) There is no update on the Bonding requests. The Legislature is still meeting with little time left. Just remember, if nothing is approved; no work done will be forgotten it will only get us closer to our goals. If we do not succeed, we will refine our request and continue moving forward to the next Bonding session. 5) The Government Center parking lot is scheduled to be redone. This will take several weeks depending on the weather, being completed in stages, starting on the South end of the parking lot. 6) The Board has been having discussions on updating the Comprehensive Plan. This plan has not been updated for seventeen years. At this time no action has been taken. Having dialog early in the process with all townships, and cities in the County would be in the best interest to hear ideas and to what is needed. Look for this engagement to start in the third quarter of this year and hopefully wrap this up in 2025. **Laura Hoffman** owner of the Snack Shak approached the Council expressing her concern about the cost of having the businesses' septic tank pumped. The cost started at \$175.00 and now is \$390.00 per service that happens four times a year. Stating she hoped that the City of Waterville would start allowing the septic service provider to discard the waste for business and possible lake residence at the treatment plant; and asking if there were any plans for this being available any time soon? **Administrator Hill** replied that this option was explored years prior. The Wastewater treatment operator is not in favor of this service for multiple different reasons. He would be able to give you the reasons why this is not a good option for the city. **Council Wollin** stated he would like to have that discussion with Mr. Krenik to understand the reasons why. **Council Smith** stated to Mrs. Hoffman that a discussion would be held with him about his reasons at the next meeting and go forward from there. **Joseph Holecek 50336 Sunset Lane** approached Council with concerns pertaining to the increased speed and amount of traffic on Sunset Lane. Stating this is a gravel road that is in desperate need of maintenance. Most of the traffic that is being seen on this road is commercial traffic that is in commute to and from the City of Waterville. The homeowners shouldn't be held fully responsible for the total cost to get fill and grading done. Requesting that Council consider helping with the maintenance on this road. Stating that the homeowners of Sunset Lane were open-minded about the amount of help the City would be willing to provide.

New Business

Resolution 2024R-016 Transfer to Capital Fund. **Administrator Hill** conveyed to the Council that there is a reserved Park Fund that is in the General Fund and is requesting that this be moved to the Capital Fund for park improvements. **Motion by, Wollin Seconded by McIntyre to approve Resolution 2024R-016 Motion Carried 5-0**

Certificate of Commendation for Waterville WWTP and Its Staff. **Administrator Hill** presented to the Council a Certificate of Commendation from the Minnesota Pollution Control Agency for the recognition of exceptional compliance for the Waterville Waste Water Treatment Plant and its staff.

Sunset Lane Meeting May 30, 2024, at 6:30 in the Former Senior Center. **Administrator Hill** relayed that Michelle Mettler reached out requesting a group meeting with the City Attorney, Council, Commissioners, and land owners involved to discuss Sunset Lane; with a suggested date of May 30th. The Council, Commissioner, and Staff discussed times available for this meeting, with the hypothetical availability of May 14th or June 5th.

Joint EDA and Council Meeting. **Administrator Hill** expressed to Council this meeting will give both entities the opportunity to meet the proposed selected construction management team and architect. This will allow open dialog or to ask questions about the process and costs that were presented by the selected company. By the end of this meeting, the EDA would be looking to award the work. Council and Staff concluded on May 13th at 3:30 pm to hold the joint meeting.

Cedar Circle Dust Coating Request. **Council Wollin** questioned if this was done every year. **Administrator Hill** replied yes typically we went from two applications down to one application. This is normally looked at when we are doing the other mill and overlay projects. **Council Smith** asked what are we looking at for street projects this year. **Administrator Hill** replied that the Street Department has not supplied a list yet due to the budget cuts. **Council Smith** stated he would like to see this go out with any other requests that the department

would have. **Administrator Hill** stated that she could present this information and possible quotes at the next Council Meeting in June. **Motion by, Wollin Seconded by Smith to have Administrator Hill get quotes for Cedar Circle. Addition from Council Smith to be directing Alan to get his street projects together at the time also. Motion Carried 5-0**

Cross Walk and Curb Painting. **Mayor Conlin** stated he spoke to the Street Supervisor on this matter and it seemed that he had a great sense of what was needed. There was discussion between the Council and Staff pertaining to the current conditions of the curbs, crosswalks, and striping. **Council Smith** did mention if any work is being done, he would like to see them ground down and reapplied. **Council Wollin** requested a crosswalk be put in across 3rd Street at Lions Park where the cut-out is now. This would be helpful now and, when the Pickle Ball courts are finished. **Motion by, Wollin Seconded by Smith to add a new crosswalk down at Lions Park along with approving Alan Hiller to complete crosswalks, Curb Painting, and Striping as he feels needed. Motion Carried 5-0.**

Reports

Attorney Report. **Attorney Moran** mentioned to the Council that the City patch is set. As for the City flag that is still in the works. The Legislature has made another amendment to the Earned Sick & Safe Leave; along with making amendments to the THC laws. So, this will probably come up in discussion again shortly.

Engineer's Report. The engineer was not present.

Council Discussion

Council Smith thanked the Lakes Association again for the generous donation to be able to treat the lakes. **Council Grobe** asked if there was any word back on the Pickle Ball Grants. **Administrator Hill** replied that those results will not come out until June.

Adjournment

Motion by, Wollin Seconded by McIntyre to adjourn the meeting at 7:03 pm Motion Carried 5-0.

William Conlin, Mayor

Teresa Hill, Administrator-Clerk