

**WATERVILLE CITY COUNCIL
REGULAR MEETING
August 11, 2022, 5:00 p.m.**

There was a meeting of the Waterville City Council held in the Council Chambers at 5:00 p.m. on August 11, 2022.

Present: Jennifer Grobe, Tim Smith, Roy McIntyre, Dave Wollin, and Mayor Alan Schmidtke

Absent: None

Also Present: Administrator/Clerk Hill, and City Attorney Jason Moran and City Engineer Jason Femrite

Call to Order/Roll Call/Pledge of Allegiance

Mayor Schmidtke Called the meeting to order at 5:00 p.m. noting that all Council members were present. Also present: Teresa Hill, City Administrator and Jason Moran and Jason Femrite. Pledge of Allegiance was recited.

Approval of Agenda/Additional Items to Agenda.

A request was submitted to remove item 5D- Land Sale Offer for 316 Paquin Street. **Motion by McIntyre, Seconded by Grobe to approve the agenda with the change of item 5D as amended. Motion Carried 5-0.**

Consent Agenda

A. Approval of Minutes- July 12, 2022. B. Approval of Disbursements: 1. Electronic Fund Transfers (35207E- 35226E) \$27,607.59. 2. Payroll Check Numbers (2022267-2022310) \$42,585.53. 3. Computer Generated Checks and Overtime (36919-37002) \$94,996.95. 4. Total Disbursements \$165,190.07. C. Impress Cash \$40.16. D. Resolution 2022R-033 Accepting Donation from Waterville Lions Club. **Motion by Wollin, Seconded by McIntyre to approve the consent agenda. Motion carried 5-0.**

Public Hearing

Motion by Smith, Seconded by McIntyre to open the Public Hearings for comment. Motion Carried 5-0.

A. Proposed Ordinance 150.23 Water Orientated Structure Amendment. The Proposed Water Orientated Structure amendment was reviewed. Changes include modification of size from 400 square feet to 450 square feet and roof height of 10 feet to 12 feet with no deck allowed on the roof. No one present wished to comment.

B. Proposed Ordinance Amendment 150.14 Limited Industry. Proposed amendment for Limited Industry permitted uses was reviewed. Amendment allowed for Self-storage units to be added as a permitted use. No one present wished to comment.

C. Proposed Ordinance Amendment 150.03 (S) General Provisions. Proposed amendments to the general provisions land use ordinance was reviewed. Revision included regulations for storage not to exceed 1,000 gallons per parcel of land and placement not less than 10 feet from any structures and meet all zoning set back requirements. Compliance with MN State Fire Marshall Division guideline must also be followed. No one present wished to comment.

Motion by McIntyre, Seconded by Grobe to Close the Public Comment Period. Motion carried 5-0. Motion by McIntyre, Seconded by Smith to adopt Ordinance 150.23. Motion Carried 5-0. Motion by Wollin, Seconded by Grobe to adopt Ordinance 150.14. Motion Carried 5-0. Motion by Wollin, Seconded by McIntyre to approve ordinance 150.03. Motion Carried 5-0.

Written Petitions and Request

A. Split of Property Request- Teresa Miller. A request was submitted to modify the boundary lines by adding Lots 10 and 1 from parcel 24-540-0270 to parcel ID 24.540-0280. **Motion by Smith, Seconded by McIntyre to approve the request. Motion Carried 5-0.**

B. Split of Property Request-Eric Scott/Kathy & Dana Schnepf. Kathy and Dana Schnepf owner of Waterville Mini Max and Erick Scott requested a portion (approximately .85 acres) of parcel 24.022.1100 between State Hwy 13 and Lake Tetonka be combined with parcel 24.775.0200. Both parcels as presented in the Survey would be in compliance with the City Zoning Ordinance. **Motion by Smith, Seconded by Grobe to allow the transfer of property from Schnepf to Scott with the exception that the portion split off would need to be incorporated in the existing parcel owned by Scott. Motion Carried 5-0.**

C. Annexation Petition-Sunset Lane. A petition to annex a portion of Sunset Lane was presented and reviewed. All properties were represented but all legal owners had not signed the petition and full legal descriptions would be needed. Discussion was held on assisting the property owners to obtain the proper documentation and signatures. **Motion by Wollin Seconded by Smith to reject the petition. Motion Carried 5-0.**

D. Land Sale Offer for 316 Paquin Street E. Item was removed from the agenda.

Unfinished Businesses

No unfinished business was presented for consideration.

Citizen Time

New Business

A. Proposed Ordinance 118 Establishing A Moratorium On The Sale Of Cannabis Containing Products. Attorney Moran presented background on new legislation passed on certain products containing Cannabis. Attorney Moran recommended that the City Council Consider placing a moratorium on the sale of said products until the Governmental units have an opportunity to set up procedures to govern the sales. It was recommended that the Planning Commission take time to review and formulate the regulations for Council consideration. **Motion by McIntyre, Seconded by Wollin to approve the Ordinance establishing a moratorium on the sale co cannabis containing product. Motion carried 5-0.**

B. Approval to start Hire Process for 1 Full-time Administration Staff Person. The Human Resources Committee made recommendation that the City Council consider the hire of a full-time staff person for City Hall and authorize the start of the hiring process. **Motion by McIntyre, Seconded by Smith to start the hire process for a new full-time staff person. Motion carried 5-0.**

C. City Hall Office Space Remodel. Administrator Hill asked the City Council consider moving the City Administration offices to the former Senior Center instead of remodeling the area by the council chambers. It was suggested that this would be a more cost-effective move. The draw back would be the elimination of space provided for 2 groups that regularly meet in that location. It was also suggested by Smith that we consider remodeling the Council Chambers. **Motion by Smith, Seconded by McIntyre to have Teresa flush out prices and bring back a proposal for the Council to review. Motion carried 5-0.**

Reports

1. Attorney. Attorney Moran reported that the Funky Munky legal work is now 99.9% complete.
2. Engineer. City Engineer Jason Femrite had noting to report.
3. City Administrators. Administrator Hill brought forth a request to look at the license fees for massage therapy. The city currently regulates the license under the adult use ordinance and charges a \$1,000 fee for the license.

Council Discussion

Council Member McIntyre raised a concern about the fast speeds on Hwy 13 by Scott's Campground and Hwy 60. Increased enforcement is needed to slow the traffic down. Council

member Wollin suggested we have more of a police presence in these locations and possibly get the State Troopers to patrol.

Adjourn

Motion by Smith, Seconded by McIntyre to adjourn. Motion carried 5-0. Meeting adjourned at 5:48 p.m.

Alan Schmidtke, Mayor

Teresa Hill, Administrator-Clerk