

**WATERVILLE CITY COUNCIL  
REGULAR MEETING  
July 12, 2022, 5:00 p.m.**

There was a meeting of the Waterville City Council held in the Council Chambers at 5:00 p.m. on July 12, 2022.

Present: Grobe, Smith, McIntyre, Wollin, and Mayor Schmidtke

Absent: None

Also Present: Administrator/Clerk Hill, and City Attorney Jason Moran and City Engineer Jason Femrite

**Call to Order/Roll Call/Pledge of Allegiance**

Mayor Schmidtke Called the meeting to order at 5:00 p.m. noting that all Council members were present. Also present: Teresa Hill, City Administrator and Jason Moran and Jason Femrite. Pledge of Allegiance was recited.

**Approval of Agenda/Additional Items to Agenda.**

A request was submitted to add item 5A-Project presentation by Jeff Jarvis. **Motion by Wollin, Seconded by Grobe to approve the agenda as amended. Motion Carried 5-0.**

**Consent Agenda**

A. Approval of Minutes- June 7, 2022 and June 10, 2022. B. Approval of Disbursements: 1. Electronic Fund Transfers 1. (35187E- 35206E) \$26,005.03. 2. Payroll Check Numbers (2022220-2022266) \$43,123.99. 3. Computer Generated Checks and Overtime (36851-36918) \$457,612.06. 4. Total Disbursements \$526,741.08. D. Resolution 2022R-025 Holy Trinity Catholic Church 3.2 License. E. Resolution 2022R-026 Waterville Lions Club Off Site Gambling. F. Resolution 2022R-027 Accepting Donation of Turn Out Gear. G. Resolution 2022R-028 Appointing Election Judges. H. Resolution 2022R-029 Accepting Donation. Motion by McIntyre, Seconded by Grobe to approve the Consent Agenda. Motion carried 5-0.

**Written Petitions and Request**

Split of Property Request- Shannon and Julie Sellers. Shannon and Julie Sellers requested the split of parcel ID 24.663.0130, 712 1<sup>st</sup> Street North. Administration advised that the proposed lots do meet current zoning regulations. Motion by Smith, Seconded by Wollin to approve the split of property as proposed. Motion carried 5-0. Waterville Lake Association Pontoberfest Requests. Waterville Lakes Association requested to use the swimming beach for Pontoberfest on August 27<sup>th</sup> from 2-5. Additional request was made to allow an exception of the noise ordinance to allow for a band, use of pavilion, and to allow alcohol to be consumed on city property. Discussion was held on consumption of alcohol on park property. Motion by Smith, Seconded by Wollin to approve the request of the Waterville Lakes Association with the exception of the consumption of alcohol on park land. Motion carried 5-0.

**Unfinished Businesses**

Project Update-Jeff Jarvis. Mr. Jarvis presented information on the design for the City Hall historical display. Councilmember Smith thanked Mr. Jarvis for the leg work and for him keeping in touch with Waterville on the project.

**Citizen Time.**

Sue Mariska, 450 Cedar Circle presented education on the proper etiquette for displaying the U.S. flag.

County Commissioner District 4 candidates Bob Emmers, David Preisler and Lance Wetzel addressed the Council on their qualifications and campaign.

## **New Business**

Resolution 2022R-030 Approving Consent Agreement Regarding Special Assessment. Attorney Moran advised the Council that this Special Assessment is part of the agreement to assist in the removal of the Funky Munky Building that burned. It establishes repayment/Special assessment in the amount of \$92,000 to be collected for 5 years at an interest rate of 5%. Motion by Wollin, Seconded by Smith to approve Resolution 2022R-030. Motion Carried 5-0.

August Council Meeting Date Change. Motion by Smith Seconded by McIntyre to change the August regular meeting date to August 11<sup>th</sup> at 5 p.m.

**Cedar Circle Improvements.** Bid Results and proposed assessments were reviewed by the City Council. Five bids were received for the proposed improvement for Cedar Circle. Bidders were as follows: James Brothers Construction in the amount of \$ 393,939.15, W.W. Blacktoopping for \$397,010.50, Heselton Construction for \$556,716.00, GM Contracting for \$599,519.91 and Northdale Construction for \$625,427.24. The bids came in above the engineers estimate of \$354,094.00. Discussion was held on the proposed assessments and financial impact on the property owners. Councilmember Wollin commented that he did not feel the project should move forward. Attorney Moran advised that to stop the process, the Councils would need to reject all bids. Mayor Schmidtke commented that he would like to revisit the bidding process again in January. The pavement cost is high and maybe look at splitting the project up. Councilmember Grobe inquired how the vacant lots would obtain water. Administrator Hill advised they would need to run a private line or install wells and septic systems. Councilmember McIntyre shared that he would like to see the project delayed for proper bidding. Motion by Wollin, Seconded by Smith to reject all bids and revisit the project in January. Motion Carried 5-0

**Resolution 2022R-031 Declaring Cost To Be Assessed and Ordering Preparation of Assessment Roll.** Item not acted on. **Resolution 2022R-032 Ordering Public Hearing on Assessments.** Item not acted on.

**2022 Municipal Maintenance Agreement.** Motion by Smith, Seconded by McIntyre to approve the 2022 Municipal Maintenance Agreement. Motion Carried 5-0.

**Budget Work Session Date.** Motion by Smith, Seconded by McIntyre to set a budget work session for August 23, at 4:00 p.m. Motion Carried 5-0.

**Ordinance Revisions.** The Waterville Planning and Zoning Commission met and reviewed the following proposed ordinances for consideration of the City Council: 1. Ordinance **150.23 Water Orientated Structure Amendment.** 2. Proposed Ordinance Amendment 150.14 Limited Industry. 3. Proposed Ordinance Amendment 150.03 (S) General Provisions. Discussion was held on the proposed Ordinances. Councilmember Smith commented on the proposed water orientated structure language limiting the overall size to 12 feet. Councilmember smith expressed that limiting the pitch instead of the height would be more aesthetically pleasing. Motion by Smith, Seconded by McIntyre to set the public hearing on Ordinance 150.23, 150.104 and 150.03 for August 11<sup>th</sup> at 5:00 p.m. Motion Carried 5-0.

## **Reports**

City Engineer, Jason Femrite informed the Council that the Cannon River Study has been put on hold until the legislature can work to readdress the funding language issue. The project was put on hold at a good stopping point where it can be resumed easily.

Administrator Hill requested that the City Council consider the use of the Sr. Center for office space. She met with a builder who suggested it would be less costly to move the offices than to change walls and entrances at City Hall. Further discussion can be held at the next meeting.

## **Council Discussion**

Mayor Schmidtke wished to thank St. Louis Park for the donation of 12 sets of turn out gear. Council member McIntyre questioned if someone purchased the Funky Munky lot if the assessment would need to be paid. Attorney Moran informed him they would need to be paid or reassessed. Council Member Smith wished to thank Jason and Teresa for the hard work on the clean-up and Jason Femrite for his work on Cedar Circle.

**Adjourn.**

Motion by McIntyre, Seconded by Grobe to adjourn. Motion carried 5-0. Meeting adjourned at 6:03 p.m.

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Alan Schmidtke, Mayor

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Teresa Hill, Administrator-Clerk