

WATERVILLE CITY COUNCIL
SPECIAL COUNCIL MEETING
September 12, 2017 at 6:00 p.m.

There was a special meeting of the Waterville City Council held in Council Chambers on September 12, 2017 at 6:00 p.m. to discuss purchase of land, the proposed 2018 Budget and Levy and change of time for Council Meetings.

Present: Grobe, McIntyre, Wollin, Smith and Mayor Schmidtke

Absent: None

Also Present: Administrator/Clerk Teresa Hill

Also Absent: None

1. Call to Order. Mayor Schmidtke called the meeting to order at 6:00 p.m., noting that all Council members were present. Also present Teresa Hill Administrator/Clerk. Pledge of Allegiance was recited.

2. Approval of Agenda. Motion by McIntyre seconded by Smith to approve the agenda. Unanimous vote. Motion carried.

3. Unfinished Business.

A. Purchase of Land – Gary & Sandi Myers. Motion by Smith, seconded by McIntyre to table the purchase of land by Gary & Sandi Myers. Unanimous vote. Motion carried.

B. 2018 Proposed Budget and Levy. Ms. Hill said since we met last she factored out the funds that we have already designated so that does not impact your levy or undesignated fund; that is \$24,000. She did a cash flow analysis on the 305 fund we could decrease that levy and shift that \$90,000 to the general fund vs. the 305 fund. We would still be levying \$14,000 in the 305 fund. Ms. Hill said she still kept the levy as the same total dollar amount but when she doesn't have the requirement to levy in a special fund we can utilize that money in the general fund and still have your levy the same. Additional cuts she was looking at is principal and interest payments on the fire hall and the street sweeper. The boat landing she did revisit that and we were looking at about \$50,000 for the boat landing without the blacktop, she was looking at eliminating that. The fire hall training can be decreased by \$3,000. The civil defense monitoring station if we should get approved for a grant for the two monitoring stations we would need to readdress that. She is not sure if we would get approved for that, they would be \$12,500 a piece for the grant. The maintenance portion of the stations would have to be included in the budget if we were to get the grant. The fire department was looking at purchasing a chassis from the Township, she took the amount of \$18,000 out and you could move it back in later. Since it is not a given on the purchase yet and she doesn't know exactly when they are planning on doing the change. It may or may not materialize in 2018. We would have to look at where the funds would come from. The fire department equipment line there was nothing specified for the \$5,000 amount. The subtotal of the cuts she made was \$118,860. We will be looking at closing the 319 fund and move that into the 400 fund and we would also move the \$42,000 expense out of the general fund streets into the 400 fund streets. The county state aid money that is in the 400 fund for street maintenance is \$18,855, she would be looking at transferring the general fund expense of streets of \$18,855 into the 400 fund. The bottom line as proposed is a shortage of \$79,047. Ms. Hill reallocated wages based off of work load throughout the departments. Council discussion regarding the proposed 2018 Budget and Levy. Discussion regarding the reallocation of wages for administration, police department, and civil defense.

Discussion regarding local government aid. Ms. Hill said all the money that is left from 2017 in the 101 funds stays in the general fund and the undesignated fund. Discussion regarding health insurance premiums. Ms. Hill made the following changes to the proposed 2018 budget. On the revenues page 1 it does include the 305 fund money. On page 2 of the revenues 42200 loan proceeds \$200,000 to zero; the 43100 loan proceeds and revenue \$130,000 to zero; On the expense, page 2 the civil defense operating supplies 42000 would go to \$100 versus \$15,100; 101-42200-109 training salary would go from \$25,000 to \$22,000; 101-42200-520 buildings would go from \$200,000 to zero; 42200-550 would go from \$18,000 to zero; 42200-580 would go from \$5,000 to zero; 42200-611 would go from \$11,333 to zero; 42200-615 would go from \$11,333 to zero; 42200-615 would go from \$2,597 to zero; page 5, 101-43100-530 general improvements would go from \$185,000 to \$124,115 (that is \$60,885 that will go into the capital improvement fund); 101-43100-550 goes from \$130,000 to zero; 43100-611 goes from \$8,942 to zero; 43100-615 goes from \$4,988 to zero; Page 6 101-45000-530 general improvement goes from \$50,000 to zero; Page 9 fund 400-43100-530 general improvement is zero and would go to \$60,885. Those are the amendments that you would be looking at adopting for the budget.

1. Resolution 2017R-027 Adopting 2018 Proposed Budget. Motion by McIntyre, seconded by Wollin to approve Resolution 2017R-027 adopting the 2018 Proposed Budget. Unanimous vote. Motion carried.

2. Resolution 2017R-028 Adopting 2018 Proposed Levy. Motion by Wollin, seconded by McIntyre to adopt Resolution 2017R-028 adopting the 2018 Proposed Levy. Unanimous vote. Motion carried.

4. New Business.

A. Council meeting Start times. Motion by McIntyre, seconded by Smith that going forward the Council meetings start at 6:00 p.m. Unanimous vote. Motion carried.

5. Adjourn. Motion by Smith seconded by McIntyre to adjourn. Unanimous vote. Motion carried. Meeting adjourned 6:55 p.m.

Alan Schmidtke, Mayor

Teresa Hill, Administrator/Clerk