

WATERVILLE CITY COUNCIL  
PUBLIC HEARINGS AND REGULAR COUNCIL MEETING  
October 3, 2017, 6:00 P.M.

There were public hearings and the regular Council meeting of the Waterville City Council held in Council Chambers at 6:00 p.m. on October 3, 2017.

Present: McIntyre, Grobe, Smith, Wollin and Mayor Schmidtke

Absent: Wollin (Arrived 6:05 p.m.)

Also Present: Administrator/Clerk Teresa Hill, Jason Moran City Attorney

Absent: Jason Femrite

**1. Call to Order / Roll Call / Pledge of Allegiance.** Mayor Schmidtke called the meeting to order at 6:00 p.m., noting that all Council members were present, except Wollin (arrived 6:05 p.m.). Also present was Teresa Hill, Administrator/Clerk, and Jason Moran City Attorney. Also present for the Highway 60 Construction Plan Review was Forrest Hasty. Pledge of Allegiance was recited.

**2. Public Hearings**

**A. Nuisance Abatement Assessments.** No one addressed Council at the public hearing.

**B. Unpaid Service Bill Assessments.** No one addressed Council at the public hearing.

**3. Approval of Agenda/Additional Items to Agenda.** Mr. McIntyre said he would like to add the letter on public transportation of semi-trailers and double trailers on our local highways. Mayor Schmidtke said we could add that as 8N. Mayor Schmidtke said we will be removing item 8L Wapasha Construction Pay estimate. Motion by Smith, seconded by McIntyre to approve the agenda the removal of 8L Wapasha Construction and add 8N Truck semi-trailers on the roads. Unanimous vote. Motion carried.

**4. Approval of Minutes – September 5, 2017 Regular meeting and September 12, 2017 Special meeting.** Motion by McIntyre, seconded by Grobe to approve the minutes – September 5, 2017 Regular meeting and September 12, 2017 Special meeting. Unanimous vote. Motion carried.

**5. Written Petitions, Request etc.**

**A. Utility Bill Insert – Large Refuse Items - West Central Sanitation.** Motion by Smith, seconded by McIntyre to approve the utility bill insert for West Central Sanitation. Unanimous vote. Motion carried.

**B. Utility Bill Insert – Trick or Treat for Food Shelf.** Motion by Smith, seconded by McIntyre to approve the utility bill insert for the Trick or Treat for food shelf. Unanimous vote. Motion carried.

**6. Unfinished Business.**

**A. 5<sup>th</sup> and 6<sup>th</sup> Street Parking and One-way Traffic proposal.** Mayor Schmidtke said that at the last meeting two persons were not favorable of the one-way traffic proposal. Ms. Grobe questioned if they will keep patrolling the no parking spot. Ms. Hill said they are. Ms. Grobe believes that is causing more problems because parents keep circling and circling trying to

pick up their kids instead of stopping and waiting because they can't park there. Mr. McIntyre said they were being instructed they could sit there and park and wait for their child. They just can't get out and run into the school leaving a parked car on that side of the road. Most people do that, as long as they don't leave their car they are okay. Ms. Grobe is concerned about the smaller kids. Mr. McIntyre said there are other places to park. Mayor Schmidtke was wondering if the time should be changed from 7:30 to 2:30 for no parking. Mr. Smith suggested improving the east side right-of-way for parking and have no parking on the west side entirely. Discussion regarding the right-of-way dimensions. Motion by McIntyre, seconded by Smith to have a surveyor look at the right-of-way on the east side of 6<sup>th</sup> Street to find the City boundaries. Unanimous vote. Motion carried. Ms. Hill said by improving the right-of-way you will end up with the cars parked off of the actual road driving surface, so it won't be as narrow in there. Mr. McIntyre said the school should have a different place to have pick-up and drop off for students. Mayor Schmidtke said there should be flag people there. Ms. Hill said she believes they do have safety patrols there. Mr. McIntyre said he will meet with Mr. Whitehurst before our next meeting and get some more information. Mayor Schmidtke said we will table this until the next meeting so that we can get the survey.

**B. Proposed Public Hearing date on Proposed Ordinance No. 75 titled "Golf Carts".** Mr. Moran said the County recently passed an ordinance allowing the operation of golf carts, mini-trucks and certain ATV's on County roads. The way that our ordinance is currently drafted we permit and do issue permits and do inspect golf carts and issue a permit for golf carts to operate on certain City Streets. This ordinance does not change our current practice at all regarding permits, what this does however is it does allow class I and class II ATV's to operate on City Streets that double as County roads. What it does is just squares us up with the County Ordinance. Discussion regarding the different types of ATV's. Discussion regarding where the ATV's, Golf Carts, etc. will be able to drive. Motion by Grobe, seconded by Wollin to accept the Proposed Ordinance No. 75 title "Golf Carts" first reading. Unanimous vote. Motion carried.

**C. Setting Public Hearing Date on Proposed Ordinance No. 75-2017.** Motion by Grobe, seconded by Wollin to set the public hearing on the proposed ordinance No. 75-2017 at the November Regular Council meeting. Unanimous vote. Motion carried.

**D. Adoption of Ordinance Revision §150.03 Sub Section (F) 1 – Changing Fence Set Back.** Motion by McIntyre, seconded by Schmidtke to adopt Ordinance Revision §150.03 Sub Section (F) 1. Unanimous vote. Motion carried.

**7. Citizen Time (Comments, Information from those present) –** no one addressed Council.

**8. New Business**

**A. Hwy 60 Construction Plan Review.** Forrest Hasty, Project Manager with MN DOT addressed Council. Mr. Hasty advised that he has several projects throughout his district and this is one of the larger ones. It is a 16 million dollar project right now. It goes from Trunk Highway 14 almost all the way to Trunk Highway 13. How it affects residents of Waterville directly is the intersection of CSAH 3. There has been some crash history there. They have come up with some ways to mitigate those crashes. They have brought a layout with them so Council could look at it. They will be adding left turn lanes and right turn lanes for CSAH 3 (also known as Reed Street South). The biggest issue when they were trying to design the area was because they did not want to affect the ball field. When you widen pavement you have to

slope a certain percentage down to match into the ground. They do get close but they don't touch the fence or the dugout. There will be some work on that property but they are hoping it will not affect the use of it. They were originally going to do a mill and overlay but it got up scoped to a reclaim. The reclaim will last 20 to 25 years. They were talking about removing the bridge over the old railroad. There didn't seem like there was a use for it, when he talked to the City Administrator it sounds like you use that as a trail to get to the ballpark. Ms. Hill said there is a future plan to use it as a trail to get to the ballpark. Mr. Hasty asked if this was a published plan. Ms. Hill said that is one that is with the Parks Committee, they are also talking with the DNR on it also. They do not have it in a final version. It is in their long range plan. Mr. Hasty said it would be beneficial if something was drawn out that the Council could approve that they would want that so that would give him more power to retain it. It is hard for MN DOT to want to retain a structure so large for a trail that is not used by an absorbent amount of people. Mr. Hasty discussed different plans they have for that area. Ms. Hill said the City has possession of the old railroad property that comes right under that. Where the bridge is located right now is good access for us to be able to work along that existing railroad abutment. Mr. Hasty said he will be speaking with his Assistant District engineer this week about the bridge. Discussion on where other areas where they could run a trail. MN DOT will build a trail but will not maintain them. Discussion regarding the bridge's condition. Mr. Harty advised that there is \$7.5 million dollars available for trail grants. If you have trail improvements it would be a good time to apply for a grant. Mr. Harty would like a map of the plans for the trail. Mr. Harty said this is a 2020 project. Discussion on how long the project take and projected detours. Ms. Hill will have the Park Board provide a layout and diagram of the proposed trail at the next Council meeting. The Snow Cruisers have a trail in the area. Ms. Hill will have them contact Mr. Harty. Mr. Harty introduced Shauna McIntyre who did all of the design. Ms. Hill asked if there would be increased lighting at the intersection. Mr. Harty said the County did request lighting and there will be two lights there. The project will take approximately 2 ½ months with a good contractor and good weather. They are planning on going out for bids in 2019.

**B. Split of Property – Tom Meany.** Ms. Hill advised that Mr. Meany is changing his existing lots and dimensions of that. He has reserved easement to access parcel 2. She has no concerns about what he has designed, it is all in compliance. Motion by McIntyre, seconded by Smith to approve the proposed split of property for Tom Meany. Unanimous vote. Motion carried.

**C. Resolution 2017R-029 Adopting Assessments for unpaid nuisance abatement charges.** Motion by Wollin, seconded by Grobe to adopt Resolution 2017R-029 Adopting Assessments for unpaid nuisance abatement charges. Unanimous vote. Motion carried.

**D. 2017R-030 Adopting Assessment Roll for Unpaid Service Calls.** Motion by McIntyre, seconded by Smith to adopt Resolution 2017R-030 adopting assessment roll for unpaid service calls. Unanimous vote. Motion carried.

**E. Letters of Resignation.** Council was provided a resignation letter of Public Works Supervisor Clinton Peach and Part-time Police Officer Christopher Langr. Motion by Smith, seconded by Wollin to approve both resignations. Unanimous vote. Motion carried.

**F. November Meeting Date Change (Election Day... no meetings prior to 8:00 p.m.)** Motion by McIntyre, seconded by Smith to change the November meeting to November 6, 2017 at 5:30 p.m. Unanimous vote. Motion carried.

**G. Enterprise Fund Budget Work Session and rate review and Solar Garden presentations.** Discussion regarding dates to hold the special meeting. Motion by Smith, seconded by McIntyre to hold the enterprise fund budget work session and rate review and the solar garden presentation on Tuesday November 14, 2017 at 6:00 p.m. Unanimous vote. Motion carried.

**H. Truth in Taxation Hearing – December 5, 2017, 6:00 p.m.** Motion by Schmidtke, seconded by Grobe to hold the truth in taxation hearing on December 5, 2017 at 6:00 p.m. Unanimous vote. Motion carried.

**I. Award of Sale of Paint Sprayer.** One bid was received. Motion by Grobe, seconded by Schmidtke to approve the bid from Alan Hiller of \$10.50 for the paint sprayer. Unanimous vote. Motion carried.

**J. Sale of 4” Wastewater Lobe Pump.** Clinton Peach has requested that we advertise for sale a 4” wastewater lobe pump. The advertisement will be with the League, a site called MinnBid.org and our local newspaper. Motion by Wollin, seconded by Smith to go out for bid for the sale of the 4” wastewater lobe pump. Unanimous vote. Motion carried.

**K. Tree Removal.** The tree that has to be removed is located down from the football field on Division Street at a section of undeveloped Division Street. It had a branch fall down and is hazardous and is very huge. Two quotes were received. The low quote was \$3,500 to remove the tree. Motion by Smith, seconded by Schmidtke to have the tree removed by the lowest quote Suemnick’s Final Cut Tree Service in the amount of \$3,500. Unanimous vote. Motion carried.

**L. Wapasha Pay Estimate #26** – removed from agenda.

**M EDA and Council Joint Meeting Date.** Motion by McIntyre, seconded by Smith to hold a joint EDA and Council meeting on November 27, 2017 at 6:00 p.m. to review the final draft of the housing study. Unanimous vote. Motion carried.

**N. Joint letter on public transportation of semi-trailers and double trailers on our local highways.** Council received an e-mail from the Minnesota Director for CABT, a national non-profit that works with local officials across the county in opposition to federal legislation that would allow for longer and heavier semi-trucks on roads. Mr. McIntyre thought that it would be nice if we did it as a total Council sending a letter in rather than individuals, he thinks it would carry more weight. It is a problem. They could do double trailers now on the interstate but they can’t on the side highways. That is a lot of weight and a lot that really happens. If we start allowing double trailers through here on Hwy 60 and 13 it is going to wear out our road. We don’t get money to do a lot of repairs. He would like to see us send it as a letter to our Congressmen coming from Waterville City Council. Motion by Wollin, seconded by McIntyre to sign a letter as a Council to oppose bigger trucks which is bad for America’s local communities. Unanimous vote. Motion carried.

**9. Engineer’s Report.** Mr. Femrite provided Council with an e-mail update of the South Reed Street construction.

**10. Attorney’s Report.** Mr. Moran did not have anything extra to report.

**11. Administrator's Report.** Ms. Hill did not have anything to report.

**12. Council Discussion.**

**A.** Mr. Wollin said he just wanted to repeat that he thinks Hot Summer Nights have just been very successful and he has heard lots of good things out in the community. He just wants to make sure that we support those again for next year. That is his opinion. Mayor Schmidtke said they have turned out pretty good. All the people that have organized everything and got WCCO here they should have a big thank you to them.

**13. Approval of Disbursements.** Motion by Grobe seconded by Smith to approve the disbursements in the amount of \$267,259.79. Unanimous vote. Motion carried.

**14. Impress Cash Fund.** Motion by McIntyre seconded by Smith to approve the impress cash fund in the amount of \$23.58. Unanimous vote. Motion carried.

**15. Adjourn.** Motion by McIntyre seconded by Smith to adjourn. Unanimous vote. Motion carried. Meeting adjourned 7:15 p.m.

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Alan Schmidtke, Mayor

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Teresa Hill, Administrator/Clerk