

WATERVILLE ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
July 27, 2015, 7:00 p.m.

There was a meeting of the Waterville Economic Development Authority held in Council Chambers at 7:00 p.m. on July 27, 2015.

Present: Val Vail, Sue Myers, Sue Cutts, Richard Davis, and Chairperson Stephen Mihalik

Absent:

Also Present: Administrator/Clerk Teresa Hill

Also Absent: None

- 1. Call to Order.** Chairperson Stephen Mihalik called the meeting to order noting that all EDA members were present. Also present City Administrator Teresa Hill and Adam Schollegerdes.
- 2. Minute Approval – June 22, 2015** Motion by Vail, seconded by Cutts to approve the minutes of June 22, 2015. Unanimous vote. Motion carried.
- 3. Agenda Approval.** Chairperson Mihalik requested that item 5D Sign Design be moved before old business to accommodate our guest. Motion by Mihalik, seconded by Myers to approve the agenda and moving item 5D sign design to the front of the agenda. Unanimous vote. Motion carried.
- 5. New Business.**
  - D. Sign Design.** Mr. Schollegerdes had e-mailed the commissioners images of the proposed sign at different locations on Highway 13 coming into Waterville from the north. Discussion held regarding the four options of the locations of where to place the sign and mowing around the sign after it is installed. Option C was the most favorable. The EDA Commissioners will meet at the sites prior to the next regular EDA meeting to make a final decision on the location of where to place the sign. Discussion held regarding the design of the sign and what type of scene to put on the sign. Motion by Mihalik, seconded by Cutts to approve the Waterville sign at option C or thereabouts until determined at the August meeting and also the sign to include a boat pulling somebody on water skis. Unanimous vote. Motion carried.
- 4. Old Business**
  - A. Comprehensive Plan.** Chairperson Mihalik said the EDA's goal is to improve the economic condition of Waterville through promoting the City whether it is through real estate. Our last discussion was what we can do in the downtown area to give it the walk ability. Chairperson Mihalik suggested that the EDA meet with the business owners to discuss ways to improve the overall appearance of the downtown area, to improve the aesthetics of the buildings and what can be done to attract more people to walk down Main Street and on the sidewalks. Ms. Vail suggested the EDA look at the MSU study. Ms. Vail discussed the possibility of putting trees and vegetation downtown and decorate them with lights. Ms. Vail advised that there is electricity available for the lights at different locations downtown. Discussion held regarding the type of trees. Ms. Hill was directed to gather information on what type of trees would work and the cost of trees and planters for the trees. Motion by Mihalik, seconded by Davis that the

August 24<sup>th</sup> EDA meeting be moved to 6:00 p.m. initiating at North Shore Drive and Highway 13 to look at the sign location and to be concluded here at City Hall and at 7:00 o'clock have a discussion meeting with downtown businesses. Unanimous vote. Motion carried. Ms. Vail suggested tying all the banners and trees together for placement.

**5. New Business.**

**A. Pay Request – Mohs Construction.** Ms. Hill said that Pay Request No. 5 is for \$292,448.29. The City's share is \$225,185.18. Motion by Mihalik, seconded by Vail to approve Draw request #5 of Mohs Contracting, Inc. for the City's portion of \$225,185.18 and the County's share of \$67,263.11. Unanimous vote. Motion carried.

**B. Change Order – Mohs Construction.** Mohs Contracting, Inc. is requesting change order No. 4 in the amount of \$246.00 to build a flat surface for a plumbing fixture in the amount of \$246.00. Motion by Vail, seconded by Myers to approve Change Order No. 4 in the amount of \$246.00. Unanimous vote. Motion carried.

**C. Pay Request – Widseth Smith Nolting.** Widseth Smith Nolting are supervisors of this project. The City contracted with Widseth Smith Nolting and the pay request is for additional costs above and beyond our regular contract with them. Discussion regarding Widseth Smith Nolting services. The City's portion is \$13,369.63 and the County's portion is \$10,294.61 for a total of \$17,363.15. Motion by Mihalik, seconded by Vail to approve the Widseth Smith Nolting pay estimate. Unanimous vote. Motion carried.

**6. Adjourn.** Motion by Mihalik, seconded by Myers to adjourn. Unanimous vote. Meeting adjourned 7:40 p.m.

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Stephen Mihalik, Chairperson

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Teresa Hill, Administrator/Clerk